



Lilongwe Water Board

Potable water all the time for all'

REQUEST FOR BIDS

<p>PROVISION OF VEHICLE FLEET MANAGEMENT, TRACKING AND MONITORING SERVICES</p>

Procurement Reference Number: **LWB-VFMTM-2401-NCS-RFB**

Date of Issue: **27 June, 2024**

1. **Lilongwe Water Board**, a Statutory Corporation mandated under the Waterworks Act No. 17 of 1995 to supply potable water to the City of Lilongwe, has budgeted funds under recurrent expenditures and intends to apply part of the funds for the **Provision of Vehicle Fleet Management, Tracking and Monitoring Services**.
2. Lilongwe Water Board now invites sealed bids from eligible bidders for the **Provision of Vehicle Fleet Management, Tracking and Monitoring Services**.
3. Bidding will be conducted through **National Competitive Bidding (NCB)** procedures and in full compliance with the provisions of Malawi's Public Procurement and Disposal of Public Assets Act No. 27 of 2017 and its Subsidiary Legislations. Bidding is open to all bidders as defined in the Bidding Document.
4. Eligible interested bidders may obtain further information and inspect the Bidding Document from the Procurement and Disposal Unit at the address given in 7(a) below from **08:00 to 16:00 hours** local time (Monday to Friday) except on national public holidays.
5. A complete set of Bidding Documents in English language may be purchased by interested bidders at 7(b) upon payment of non-refundable fee of **K10,000.00 (Ten Thousand Kwacha only)** or any convertible currency in cash or bank certified cheque.
6. Sealed Bids marked with the procurement reference number should be deposited in the Tender Box on or before **Monday, 29th July, 2024** at **14:00 hours** local time. Electronic bidding will not be permitted and late bids shall be rejected.
7. The address for inspection, purchase, submission and opening of bids are as follows:
 - (a) Address where Bidding Documents will be inspected and collected:
Lilongwe Water Board

Procurement and Disposal Unit Offices
Off Likuni Road
P O Box 96
LILONGWE
Fax: +265 (0) 1 757 343
E-mail: procurement@lwb.mw

(b) Address where payment will be made:

Cashier's Office
Madzi House, Ground Floor
Off Likuni Road
LILONGWE

(c) Address where bidding opening will take place:

Main Boardroom
Madzi House, First Floor
Off Likuni Road
LILONGWE

(d) Address where bids will be deposited:

The Chairperson
Internal Procurement and Disposal of Assets Committee
Lilongwe Water Board
Madzi House
Off Likuni Road
P.O. Box 96
LILONGWE

8. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address given in 7(c) above at **14:00 hours** local time on **Monday, 29th July, 2024**.